**Career in Teaching**

**Intern of the Year Award**

***Overview:***

The CIT Intern of the Year Award recognizes the most outstanding first year teachers and student service providers in the Rochester City School District. Award winners will be recognized publically and receive a memento for their achievement.

***Nomination Criteria:***

A nominee must be a full-time first-year Rochester City School District teacher and should be performing effectively in the Classroom Environment and Instruction domains of the RCSD Framework for Teaching (Danielson) rubric. The nominee should display characteristics that distinguish him or her as an exceptionally thriving Intern. Award winners, as determined by the CIT panel, will be notified after a review of the nomination materials.

***Completing the nomination form:***

* A nomination must be submitted on the official CIT form available from the CIT Office or CIT Website ([www.rcsdk12.org/CIT](http://www.rcsdk12.org/CIT)).
* Both the Intern’s Lead Teacher-Mentor ***and*** the Intern’s immediate supervisor must sign the nomination form to indicate agreement with the form’s description of the Intern.
* The CIT Panel will consider only information included on the official nomination form. Please refrain from sending attachments with the nomination form.
* The Lead Teacher-Mentor is responsible for collating, copying and submitting the nomination form.

***Submitting the form:***

The form must be emailed or submitted no later than 4:00 PM on **March 14, 2025** to

**Stefan Cohen****, CIT Director**

Career in Teaching Office, 2E-263

131 West Broad Street

Rochester, NY 14614

stefan.cohen@rcsdk12.org

**Career in Teaching**

***CIT Intern of the Year Award Nomination Form***

1. ***NOMINEE PERSONAL DATA:***Please **print/type** nominee’s name exactly as it should appear on winner’s certificate.

NAME: Preferred Pronouns:

Home Address: Zip Code:

Cell Phone Number (or Other Preferred Phone Number):

1. ***WHERE DOES THE NOMINEE WORK?***

School: Grade(s):

School Principal’s Name:

Grade Level(s) and/or Subject(s) taught:

Date began teaching career:

Is this the nominee’s first career? If not, what was?

1. ***COLLEGE(S) WHERE DEGREE(S) EARNED***

College:

Degree Earned: Major:

College:

Degree Earned: Major:

1. ***IMMEDIATE SUPERVISOR AND LEAD TEACHER-MENTOR***The signatures below confirm that the Nominee’s Immediate Supervisor and Lead Teacher-Mentor agree with the description of the Intern on the following pages regarding Classroom Environment, Instruction, and Distinguishing Characteristics.

Name: Name:

Position/Title: Position/Title:

School Name: School Name:

Phone Number: Phone Number

Signature Signature

Date: Date:

***Classroom Environment***

***Describe how the teacher creates an environment of respect and rapport, establishes a culture for learning, manages classroom procedures, and manages student behavior, and organizes physical space.***

**Instructions:** This page must be completed by the Intern’s Principal, Assistant Principal, Supervisor, and/or Lead Teacher-Mentor. Please be explicit: Indicate how the nominee met the criteria by using examples and stating results where appropriate. Provide information which is relevant to this section.

***INSTRUCTION***

***Describe how the teacher communicates with students, engages students in learning, uses assessment in instruction, and demonstrates flexibility and responsiveness.***

**Instructions:**  This page must be completed by the Intern’s Principal, Assistant Principal, Supervisor, and/or Lead Teacher-Mentor. Please be explicit: Indicate how the nominee met the criteria by using examples and stating results where appropriate. Provide information which is relevant to this section.

***DISTINGUISHING CHARACTERISTICS***

***As compared with other past or present first-year teachers in your district, what distinguishes this nominee as an outstanding intern?***